

Vida Nueva of Tampa Bay

HEAD ROVER CHA

Primarily your role as Head is to model "group reunion" with your section. You should begin and end each break out session and each day of the Weekend with group prayer. Share with the section members how the Lord is leading you in the areas of Piety, Study and Action. Encourage other members to share as well. Reunion groups are the lifeblood of the 4th Day experience. Please encourage "grouping" activities.

Head Rover Cha is responsible for errands, communication, and delegating key responsibilities. Rovers are the "guardian angels" of the candidates and assist in keeping the candidates on track and part of the group. The Head Cha and Head Rover partner to ensure the Weekend runs smoothly.

BEFORE THE WEEKEND

1. Team Meetings

- Pray with your section
- Lead Section Meetings:
 - Review details about the responsibilities of the section. Many details appear in the Heads description that Team members do not see; it is helpful to review these in advance
 - Make sure each section member has a copy of their position description
 - Plan for how these responsibilities will be carried out
 - If a Cha in your section misses a meeting, contact them to review details about both the team meeting and section meeting.
- Seek opportunities to assist and help others during team meetings. You may be asked to give out nametags and help at the table with the Head Cha and Youth Director.

DURING THE WEEKEND

1. At the Campground

- Please arrive early to assist in setting up for the Weekend
- Check with the Head Cha to see if/what you have been assigned to do.

2. Your job on the Weekend is one of "filling in the gaps" in any way that you can be of help. You will work under the direct supervision of the Head Cha. You will run errands, take messages, check up on other areas, go to the store and other miscellaneous things. You will need to have a car available to you on the Weekend. You or another Rover Cha should be at the Head Chas's side at all times.

3. Post the Weekend schedule in your section.

4. Waking Team

- You may be responsible for waking the Head Dorm Cha and/or making sure the team is awake. Coordinate with the Director or Head Cha to determine if this is your responsibility.
 - o Check the schedule and go around making sure the section Heads are awake at the appropriate time.
 - a. They in turn wake their section

o Head Dorm is responsible for waking the candidates.

- *Young Women's Weekend only: never go into a male Spiritual Director's room. When waking S.D.'s, always go in a pair and just knock on the Head S.D.'s door until you're sure they are awake. Normally, they will waken the other S.D.'s. Address this with them before the Weekend.*

5. Send-over

- Select one or two Chas to be stationed by the entrance of the campground to greet/direct incoming traffic

6. Keep an eye out for Candidates going to the restroom during all meal times, especially before Serenade. Whenever a candidate is separate from the group, a Rover should be at hand.

7. Rovers need to be in place to open and hold doors for the Candidates (the Director cannot do this, as they need to lead the Candidates at all times).

8. Luminaries

- Rovers and Gophers have the primary responsibility for them, placing, lighting, moving, extinguishing, refilling and putting them away (Silents prepare them). Dorm Chas will assist you with this, however they must be with the candidates after they go to the dorms in the evening. They will need your help in extinguishing them Friday and Saturday nights.
- See the Weekend Short Schedule for when and where the luminaries will be used.
- After Serenade, slip out as the Community leaves so you can light the luminaries before Candidates leave the kitchen. Make sure everyone helping to light the luminaries has a lighter BEFORE going into dinner. Chapel will leave at the same time you do, but they go to Chapel to hand out Serenade candles. After the final candlelight serenade, assist in moving them in accordance with the Weekend Short Schedule.

9. Before and After Serenade

- Head Rover will keep the Community in the parking lot and lead them to the Dining Hall at the directed time. **BRING A FLASH LIGHT WITH YOU.**
- Help keep the Community off the campground before Serenade. They are not to be walking around the campground.
- After the serenade and "candle lighting", help collect candles in boxes provided by the Chapel Chas and

Escort the Community to the parking area. It is critical that they leave the campground quickly and QUIETLY.

10. Help wherever needed when Head Cha does not need you. Sections where help may be required are:

- Supply - to get ice from the Kitchen
- Gophers - with pulling Speakers, Prayer Team and S.D.'s for Talks.
- Dorm - with trash, cleaning and re-stocking (especially on Sunday)
- Palanca - to place palanca when Candidates leave the Conf. Room, gathering palanca from the team dorms, etc.
- Chapel and Kitchen - communicating accurate information regarding the schedule, and assisting in various ways

11. Line the walks when Candidates move from one place to another. The Head Cha will tell you when.

12. Be prepared to escort a candidate with a special need, including:

- Illness or medical emergency
 - It is important for you to know who on the campground can assist in a medical emergency - doctors, nurses, EMTs, etc. The Head Cha will have this information.
- Emergency bathroom break during a long chapel
 - Stay to return the Candidate to the appropriate place
- Smoking
 - Smoking is not permitted on the campground and is strongly discouraged. However if a candidate insists, a Rover will be asked to escort them outside the gates of the campground.

13. Rovers are responsible for decorating the Conf. Room bathrooms after palanca is introduced on Saturday morning in the "God - Community of Love" Talk.

- Keeping it simple is both effective and easy to clean up on Sunday

Addendum

Adult rovers are the only ones designated to drive off campus for errands.

Set specified times for "runs" to Wal-Mart and communicate to all Heads. Help Gophers set up luminaries. Make sure to pull wick up for quick lighting.

On Sunday, have Rovers in parking lot to keep out community until candidates leave for commissioning service.

Delegate, delegate. Use youth legs to rove all over campus instead of doing it all yourself. Headsets require nightly charging. Put them on a charger. Head Rover-take candidate crosses from the send-over community prayer time to the auxiliary chapel to be prayed over all weekend.

Head Rover-take the weekend banner and prayer chain to the chapel on Saturday morning before "God, community of Love" talk. (they should be in palanca) Take them back to the conference room after use in chapel.

You report directly to the Head cha and Assistant Head cha. If you need to make any responsibility changes for any reason, go to them first and see if it is okay.

ROVER GUIDELINES

1. Bring a servant's heart of idealism, cooperation and love.
2. Try to be discrete when watching after the candidates - you are to be as a guardian angel, not a policeman
3. Be able to delegate to your Rovers and be sure they know the importance of your knowing where they are at all times. You should be available first thing in the morning when the candidates leave the dorm until the evening when the candidates go to bed.
4. You will receive a prayer palanca schedule before the Weekend begins. If a team member from your section is scheduled for prayer palanca at a time that conflicts with the preparations in your section, it is your responsibility to find a replacement (possibly from another section - check with their Head) and communicate that change to the Head Gopher.

5. Bring an alarm clock so you can wake up your section. Your section can assist you in waking the other sections and making sure the team is up. Don't forget the Staff House!

ENJOY YOUR TIME AS HEAD ROVER CHA! YOU WILL BE BLESSED AT YOU
SERVE THE FATHER BY SERVING OTHERS.